

Notification of Intention to Graduate

Registrar's Office Halifax NS B3M 2J6 (902) 457-6117 FAX (902) 457-6498 registrar@msvu.ca

A Graduation Fee of \$65 must accompany this form.

Note: Graduating students whose financial accounts are in arrears will **not** be permitted to attend the ceremony or receive their degrees until the accounts are completely cleared.

Personal Information

Student ID# Last Name First Name(s)

Apartment/Street Town/City Province Postal Code

(_____) _____
Phone Number Mount Email Address

Candidate for Graduation

I respectfully announce myself as a candidate for graduation:

FALL 201 ____ *Submit form by August 15th*

SPRING 201 ____ *Submit form by January 15th*

Parchment Name

Print your full name (full or legal name ie, no nicknames or titles) as you would like it to appear on your parchment. If you request a last name other than the name on our Permanent Records, you must provide proof of your name change.

Print Parchment Name Here

Hometown Listing

Indicate the hometown you want to appear in the Programme
(If not filled in, your permanent address will be used)

Town/City Province/Country

Credentials

I am applying for the following certificate(s), diploma(s), and/or degree(s) and will complete the program(s) currently declared with the Registrar's Office. (Please indicate MULTIPLE CREDENTIALS if you are claiming more than one below.)

Degree(s): _____

Certificate: _____

Major(s): _____

Diploma: _____

Minor(s): _____

Concentration: _____

Student Signature

Date

SPRO _____ SGRD _____

You **must** complete the reverse side of this form.

Date Received: _____ Staff _____ Fee: Cash _____ Cheque _____ MasterCard _____ VISA _____

Graduation Worksheet

Student ID# _____

Last Name _____

First Name(s) _____

Credential(s) which you are applying for (Degree, Certificate or Diploma Name)

If you declare your intention to receive your credential with a major/minor or specialization which is not on record (check WebAdvisor > My Profile) with the Registrar's Office, you must include a program change form with this notification.

Although advice is readily available upon request, the responsibility of selecting the appropriate courses for graduation rests ultimately with the student.

Current Courses

List the courses you are taking during the current academic year and upcoming sessions for credit towards your credential.		OFFICE USE ONLY	
Course Number	Unit Value	CREDENTIAL: MAJOR/CONCENTRATION/SPECIALIZATION MINOR NOTES	
List below courses you are currently taking at another university for credit towards your credential		Confirm Requested: Sent: Distinction: Checked: Final OK:	
Course	University		

The information collected herein will be used in accordance with PIPEDA and FOIPOP legislations, for graduation purposes, and will be provided to other University departments to offer you information on alumnae services, special events and offerings.