166 Bedford Highway, Halifax, NS, B3M 2J6 902-457-6788

Graduate Programs

Canadian and International Students
Application for Admission

Admissions Office
Mount Saint Vincent University
Halifax, Nova Scotia B3M 2J6
Canada
Tel: 902.457.6117
Fax: 902.457.6498
Email: admissions@msvu.ca

www.msvu.ca/applyonline

Application Instructions

Review the following sections to ensure your application is complete. Incomplete applications will result in processing delays. ALL documentation must arrive at the Admissions Office by the deadlines listed.

ALL APPLICANTS MUST:

- ☐ Review the specific graduate program information on the MSVU website regarding current offerings. Not all programs are offered every year or term, especially cohort programs.
- ☐ Use one application for each graduate program.
- ☐ Submit a $50 CAD, non-refundable application fee.
- ☐ Complete all sections of the graduate application form and carefully read, sign and date the certification section.
- ☐ Review the **Supplementary Information Package for Graduate Programs** and submit all required documentation.
- ☐ Arrange for **two official transcripts** from each previous post-secondary institution attended to be sent directly from the issuing institution(s) to the Admissions Office. Photocopies will not be accepted. **Official transcripts are required for all courses and degrees completed.** Applicants do not have to submit transcripts for course work completed at MSVU.
- ☐ Transcripts and other official documents must be submitted **unopened, in their original format**. Transcripts submitted in a language other than English must be accompanied by an English translation signed by a notarized translator.
- ☐ Previous MSVU students applying for graduate non-degree study may not need to apply through the Admissions Office. Please contact the Graduate Admissions Officer for details.
- ☐ Submit official English language test scores (TOEFL or equivalent), if applicable. See below for details.
- ☐ Applicants to some programs including Research Master of Arts, Family Studies and Gerontology, Women and Gender Studies, Public Relations and School Psychology may have additional documentation and/or interviews required for their graduate applications. Please consult the Graduate Supplementary Information Package for details.

Language Requirements

- Students whose first language is not English must submit official test results with acceptable scores from one of the following tests: the Michigan English Language Test (MELAB), the Test of English as a Foreign Language (TOEFL), CanTest, the International English Language Training System (IELTS) **OR** the Canadian Academic English Language Test (CAEL).
- The Mount offers a University Bridging Program (UBP) for students who come close to meeting our language requirements but require minimal further study. The UBP allows students to study part-time at The Mount in their first semester while completing an academic ESL program. Upon successful completion of UBP, students become full-time students the following semester with no further language study.
- Students who require extensive English language upgrading will be referred to one of our private language school partners. The Mount has partnerships with the East Coast School of Languages (ECSL), the International Language Institute (ILI) and the Canadian Language Learning College (CLLC).
- For more information, please review the ESL requirements at **www.msvu.ca/admissions/internationallanguagerequirements.asp**

Additional Program Information**

- SLDNE is Supporting Learners with Diverse Needs and Exceptionalities concentration.
- TESL is Teaching English as a Second Language concentration.

Internship Education Program, MScAHN degree program

- The Internship Education Program is open to students enrolled in the Master of Science in Applied Human Nutrition. To be eligible, students must have fulfilled the undergraduate education requirements set out by the Dietitians of Canada (DC). Applicants who are not graduates of a DC accredited undergraduate program must have a program assessment done prior to admission to the internship.

Students with Identified Disabilities

- Upon admission, students with identified disabilities are required to arrange an appointment with the Disabilities Services Coordinator at (902) 457-6567 for a confidential discussion of their needs. Please refer to the Graduate Academic Calendar for more information.

Transfer Credits

- If you have completed graduate courses from a recognized university within the last five years that have not been applied towards a previous graduate degree, you may request that they be considered for possible transfer credit. Please provide a written request with your application and include the number, title and description for each course.
- Confirmation from the institution that the courses are at the graduate level is required if this is not evident on your transcript. A maximum of **two full units** of graduate-level credit courses can be transferred into a graduate program.

Mount Saint Vincent University
Application for Admission: Graduate Programs
*Also available online at **www.msvu.ca/applyonline***

OFFICE USE ONLY
Mount Student ID:

Applicant Information

please print

Family Name | First and Middle Names | Former Last Name(s) (if applicable)

Gender ☐F ☐M | Date of Birth (dd/mm/yyyy) | Email address (required)

Permanent Mailing Address | City | Prov | Country | Postal Code

if different from above

Local/Current Mailing Address | City | Prov | Country | Postal Code

Permanent Telephone | Cellular Telephone | Work Telephone

Agent/Agency Address (if applicable) | Country | Email address

I am a Canadian citizen: ☐ Yes ☐ No

Primary Language: _____

If not a Canadian citizen, indicate country of citizenship: _____

Indicate the status you will have while in Canada:
☐ Permanent Resident
☐ Student Visa
☐ Other: _____ (Must Specify)

Educational History

Previous/Current Post-Secondary Study: List all institutions attended, including degrees completed and individual courses. Failure to disclose previous post-secondary study will result in dismissal. **TWO SETS** of official transcripts must be sent from each issuing institution. Please note that applicants do not have to submit transcripts for course work completed at MSVU.

attach additional pages if necessary

Name of Institution	Degree and Program of Study	Dates of Attendance	Year Completed
Name of Institution	Degree and Program of Study	Dates of Attendance	Year Completed
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ESL Test
if applicable

Name of ESL Test | Overall Score | Date and Location of Test

Program of Study

choose one

☐ **Master of Applied Human Nutrition**
☐ **Master of Arts, Child & Youth Study**
☐ **Master of Arts, Family Studies & Gerontology**
☐ **Master of Arts, Public Relations**
☐ **Master of Arts, School Psychology**
☐ **Master of Arts, Women and Gender Studies**
☐ **Master of Public Relations**
☐ **Master of Science, Applied Human Nutrition**
Are you applying for the Internship Education Program in conjunction with your degree (MSc, Applied Human Nutrition)?
☐ Yes ☐ No
☐ **Research Master of Arts**
☐ **Graduate Non-Degree**

MASTER OF ARTS in EDUCATION
(MAEd thesis-based programs)
☐ Curriculum Studies
☐ Educational Foundations
☐ Educational Psychology , Human Relations
☐ Elementary and Middle
☐ School Education
☐ Literacy Education
☐ Studies in Lifelong Learning

MASTER OF EDUCATION
(MEd non-thesis based programs)
☐ Curriculum Studies
☐ General
☐ SLDNE**
☐ TESL**
☐ Educational Foundations
☐ Educational Psychology, Human Relations
☐ Elementary and Middle School Education
☐ Literacy Education
☐ Studies in Lifelong Learning

Study Status ☐ Full-time ☐ Part-time

Start Date ☐ Sept 20___ ☐ Jan 20__ ☐ May 20___ ☐ July 20___

Study Mode
☐ On-Campus ☐ Off-Campus ☐ Cohort
Off-Campus / Cohort Location: _____

Application Fee

A $50 non-refundable fee, payable in Canadian funds to Mount Saint Vincent University, must accompany this application.

☐ Money Order ☐ Cheque (no post-dated)

☐ Visa ☐ Mastercard Card #:_____ Exp:_____/_____

Cardholder Name:_____ Signature of cardholder: _____

Influences to Apply

How did you hear about Mount Saint Vincent University?

☐ Advertisement ☐ Family or Friend ☐ Visit to your school by an Admissions Staff

☐ Alumnae ☐ Print Publication ☐ The Mount Website

☐ Brochure ☐ Guidance Counsellor ☐ Other (specify): _____

Mount Connections

Has either of your parents attended the Mount? Mother's Name: _____ Years attended: _____

If yes, please provide the following information: Father's Name: _____ Years attended: _____

Do you have any other relatives who have attended the Mount? (Please use the reverse if more room is needed)

Name: _____ Relationship to you: _____ Years Attended: _____

Privacy Act

At the request of the Maritime Provinces Higher Education Commission (MPHEC) and Statistics Canada, Mount Saint Vincent University includes the following information regarding the disclosure of personal information to these bodies:

> *"Under the federal Privacy Act, individuals can request access to their own, individual information held on federal information banks, including those held by Statistics Canada. Students who do not wish to have their information used are able to ask Statistics Canada to remove their identifying information from the national database."*

The information on this Application form may be released to other University departments and, if so, will be used in accordance with the Personal Information Protection and Electronic Documents Act (PIPEDA) and the Freedom of Information and Protection of Privacy (FOIPOP) Act. For further information, please refer to the University Academic Calendar.

Certification

By signing and submitting this Application for Admission form, I certify that the information above is complete and accurately represents my personal and academic background, and that I have read and understand the application instructions on the reverse of this form. I also understand that, unless written permission is given, no person external to the University, other than myself ,shall be allowed access to my records or receive information on my application status. If offered admission to Mount Saint Vincent University, I agree to abide by all regulations of the University as outlined in the University Academic Calendar.

Documents submitted to Mount Saint Vincent University become the property of the institution and will not be returned to the applicant.

_____ _____

Signature of Applicant Date (dd/mm/yyyy)

Send completed application to:

Admissions Office
Mount Saint Vincent University
166 Bedford Highway
Halifax, Nova Scotia B3M 2J6
CANADA
Fax: 902.457.6498

Application Deadlines for 2010/2011 academic year:

November 2	January enrollment in available programs
January 14	Master of Arts in School Psychology
March 1	All Graduate programs (except Women and Gender Studies and School Psychology)
April 1	Master of Arts in Women and Gender Studies