



**Office of Graduate Studies
Deferral of Admission Request Form
(see Policy on reverse)**

Student Name: _____ Student ID: _____

Address: _____

Telephone #: _____ Email: _____

Degree Program: _____

Reason for deferral of admission.

Student Signature: _____ Date: _____

Dean of Graduate Studies Review:

Decision of Dean of Graduate Studies:

- Approved
- Not approved

Reason (if declined): _____

Admission deferred to: _____

Signature: _____ Date: _____

The student must submit the completed form to the Dean of Graduate Studies.

The Dean of Graduate Studies will copy the completed form to:
The Admissions Office; Student; Graduate Program Coordinator (to be placed in the student's file)

Deferral of Admission

Once an offer of admission is accepted, students with bona fide reasons may apply to defer admission for up to 12 months. Applications for deferrals must be submitted in writing to the Dean of Graduate Studies, Chair of the Graduate Studies Program & Policy Committee, prior to registering in a course. The Dean will request a recommendation from the Department/Program. Students granted such deferrals must confirm their intention to register in the subsequent academic year by the closing date of application for the program (refer to Section 2, Academic Regulations and Information, Graduate Calendar).